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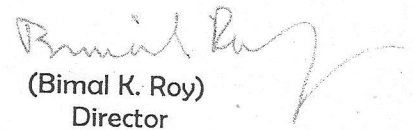
OFFICE ORDER NO. D.O./ 21829 DATED 13 JUNE 2014

The Committee, formed for evaluation and recommendation of Start Up grant applications from new faculties, has framed some salient policies, which are as follows:

1. The application for start-up grant should be made by a new faculty within such time so that after approval, the funds allotted may be utilized within one year from his joining the Institute. A new faculty member can submit an application in the form of a project proposal to be completed within that year (just like proposals usually considered in the TAC-DCSW meeting) but in doing so must ensure that the same proposal is not part of the DCSW projects.
2. Head of the unit and Professor-In-Charge of the Division should properly evaluate the actual requirement of the application and recommend the same to the Committee and not merely forward the application to the Committee.
3. Start up grant should not include anything that has been included in a TAC Project.
4. Application submitted in the 4th quarter should be segregated between Year I and Year II.

The above matters may please be adhered to and necessary action taken while submitting and recommending Start Up Grant applications.

This order takes immediate effect.


(Bimal K. Roy)
Director

- Copy to :
1. All Faculty Members
 2. All Professors-in-Charge/Head, SQC & OR Division
 3. Head of Centres
 4. All Heads of Departments/Sections/Units including outlying centres/branches
 5. Chief Executive (A&F)
 6. Dy. Chief Executive (Finance)
 7. Council Section
 8. Director's Office.